

Better Care Fund 2021-22 Year-end Template

# Better Care Fund 2021-22 Year-end Template

## 1. Guidance

### Overview

The Better Care Fund (BCF) reporting requirements are set out in the BCF Planning Requirements document for 2021-22, which supports the aims of the BCF Policy Framework and the BCF programme; jointly led and developed by the national partners Department of Health (DHSC), Department for Levelling Up, Housing and Communities, NHS England (NHSE), Local Government Association (LGA), working with the Association of

The key purposes of BCF reporting are:

- 1) To confirm the status of continued compliance against the requirements of the fund (BCF)
- 2) To confirm actual income and expenditure in BCF plans at the end of the financial year
- 3) To provide information from local areas on challenges, achievements and support needs in progressing the
- 4) To enable the use of this information for national partners to inform future direction and for local areas to

BCF quarterly reporting is likely to be used by local areas, alongside any other information to help inform HWBs on progress on integration and the BCF. It is also intended to inform BCF national partners as well as those responsible for delivering the BCF plans at a local level (including clinical commissioning groups, local

BCF quarterly reports submitted by local areas are required to be signed off by HWBs as the accountable governance body for the BCF locally and these reports are therefore part of the official suite of HWB

The BCF quarterly reports in aggregated form will be shared with local areas prior to publication in order to support the aforementioned purposes of BCF reporting. In relation to this, the BCF Team will make the aggregated BCF quarterly reporting information in entirety available to local areas in a closed forum on the

### Note on entering information into this template

Throughout the template, cells which are open for input have a yellow background and those that are pre-populated have a grey background, as below:

Data needs inputting in the cell

Pre-populated cells

### Note on viewing the sheets optimally

To more optimally view each of the sheets and in particular the drop down lists clearly on screen, please change the zoom level between 90% - 100%. Most drop downs are also available to view as lists within the

The details of each sheet within the template are outlined below.

### Checklist ( 2. Cover )

1. This section helps identify the sheets that have not been completed. All fields that appear as incomplete should be complete before sending to the BCF Team.
2. The checker column, which can be found on the individual sheets, updates automatically as questions are completed. It will appear 'Red' and contain the word 'No' if the information has not been completed. Once completed the checker column will change to 'Green' and contain the word 'Yes'
3. The 'sheet completed' cell will update when all 'checker' values for the sheet are green containing the word
4. Once the checker column contains all cells marked 'Yes' the 'Incomplete Template' cell (below the title) will
5. Please ensure that all boxes on the checklist are green before submission.

## 2. Cover

1. The cover sheet provides essential information on the area for which the template is being completed, cont  
2. Question completion tracks the number of questions that have been completed; when all the questions in each section of the template have been completed the cell will turn green. Only when all cells are green should the template be sent to:

[england.bettercaresupport@nhs.net](mailto:england.bettercaresupport@nhs.net)

3. Please note that in line with fair processing of personal data we request email addresses for individuals completing the reporting template in order to communicate with and resolve any issues arising during the reporting cycle. We remove these addresses from the supplied templates when they are collated and delete

## 3. National Conditions

This section requires the Health & Wellbeing Board to confirm whether the four national conditions detailed in the Better Care Fund planning requirements for 2021-22 (link below) continue to be met through the <https://www.england.nhs.uk/publication/better-care-fund-planning-requirements-2021-22/>

This sheet sets out the four conditions and requires the Health & Wellbeing Board to confirm 'Yes' or 'No' that these continue to be met. Should 'No' be selected, please provide an explanation as to why the condition was not met within the quarter and how this is being addressed. Please note that where a National

In summary, the four national conditions are as below:

National condition 1: Plans to be jointly agreed

National condition 2: NHS contribution to adult social care is maintained in line with the uplift to CCG

National condition 3: Agreement to invest in NHS commissioned out-of-hospital services

National condition 4: Plan for improving outcomes for people being discharged from hospital

## 4. Metrics

The BCF plan includes the following metrics: Unplanned hospitalisation for chronic ambulatory care sensitive conditions, Proportion of hospital stays that are 14 days or over, Proportion of hospital stays that are 14 days or over, Proportion of discharges to a person's usual place of residence, Residential Admissions and

This section captures a confidence assessment on achieving the plans for each of the BCF metrics.

A brief commentary is requested for each metric outlining the challenges faced in achieving the metric plans, any support needs and successes that have been achieved.

The BCF Team publish data from the Secondary Uses Service (SUS) dataset for Long length of stay (14 and 21 days) and Discharge to usual place of residence at a local authority level to assist systems in understanding

The metrics worksheet seeks a best estimate of confidence on progress against the achievement of BCF metric plans and the related narrative information and it is advised that:

- In making the confidence assessment on progress, please utilise the available published metric data (which should be typically available for 2 of the 3 months) in conjunction with the interim/proxy metric information for the third month (which is eventually the source of the published data once agreed and validated) to

- In providing the narrative on Challenges and Support needs, and Achievements, most areas have a sufficiently good perspective on these themes by the end of the quarter and the unavailability of published metric data for one of the three months of the quarter is not expected to hinder the ability to provide this useful information. Please also reflect on the metric performance trend when compared to the quarter from

Please note that the metrics themselves will be referenced (and reported as required) as per the standard

## 5. Income and Expenditure

The Better Care Fund 2021-22 pool constitutes mandatory funding sources and any voluntary additional pooling from LAs (Local Authorities) and CCGs. The mandatory funding sources are the DFG (Disabled Facilities Grant), the improved Better Care Fund (iBCF) grant, and the minimum CCG contribution. A large

**Income section:**

- Please confirm the total HWB level actual BCF pooled income for 2021-22 by reporting any changes to the planned additional contributions by LAs and CCGs as was reported on the BCF planning template.
- The template will automatically pre populate the planned expenditure in 2021-22 from BCF plans, including additional contributions.
- If the amount of additional pooled funding placed into the area's section 75 agreement is different to the amount in the plan, you should select 'Yes'. You will then be able to enter a revised figure. Please enter the
- Please provide any comments that may be useful for local context for the reported actual income in 2021-

**Expenditure section:**

- Please select from the drop down box to indicate whether the actual expenditure in your BCF section 75 is different to the planned amount.
- If you select 'Yes', the boxes to record actual spend, and explanatory comments will unlock.
- You can then enter the total, HWB level, actual BCF expenditure for 2021-22 in the yellow box provided
- Please provide any comments that may be useful for local context for the reported actual expenditure in

**6. Year End Feedback**

This section provides an opportunity to provide feedback on delivering the BCF in 2021-22 through a set of survey questions

The purpose of this survey is to provide an opportunity for local areas to consider the impact of BCF and to provide the BCF national partners a view on the impact across the country. There are a total of 9 questions.

### **Part 1 - Delivery of the Better Care Fund**

There are a total of 3 questions in this section. Each is set out as a statement, for which you are asked to

- Strongly Agree
- Agree
- Neither Agree Nor Disagree
- Disagree
- Strongly Disagree

The questions are:

1. The overall delivery of the BCF has improved joint working between health and social care in our locality
2. Our BCF schemes were implemented as planned in 2021-22
3. The delivery of our BCF plan in 2021-22 had a positive impact on the integration of health and social care

### **Part 2 - Successes and Challenges**

This part of the survey utilises the SCIE (Social Care Institute for Excellence) Integration Logic Model published on this link below to capture two key challenges and successes against the 'Enablers for integration'

Please highlight:

8. Two key successes observed toward driving the enablers for integration (expressed in SCIE's logic model)
9. Two key challenges observed toward driving the enablers for integration (expressed in SCIE's logic model)

For each success and challenge, please select the most relevant enabler from the SCIE logic model and provide a narrative describing the issues, and how you have made progress locally.

[SCIE - Integrated care Logic Model](#)

1. Local contextual factors (e.g. financial health, funding arrangements, demographics, urban vs rural)
2. Strong, system-wide governance and systems leadership
3. Integrated electronic records and sharing across the system with service users
4. Empowering users to have choice and control through an asset based approach, shared decision making
5. Integrated workforce: joint approach to training and upskilling of workforce
6. Good quality and sustainable provider market that can meet demand
7. Joined-up regulatory approach
8. Pooled or aligned resources
9. Joint commissioning of health and social care

### **7. ASC fee rates**

This section collects data on average fees paid by the local authority for social care.

Specific guidance on individual questions can be found on the relevant tab.

2. Cover

Version 2.0

*Please Note:*

- The ECF end of year reports are categorised as 'Management Information' and data from them will be published in an aggregated form on the NHS website. Narrative sections of the reports will not be published. However as with all information collected and stored by public bodies, all ECF information including any narrative is subject to Freedom of Information requests.
- At a local level it is for the HwB to decide what information it needs to publish as part of wider local government reporting and transparency requirements. Until ECF information is published, recipients of ECF reporting information (including recipients who access any information placed on the BCE) are prohibited from making this information available on any public domain or providing this information for the purposes of journalism or research without prior consent from the HwB (where it concerns a single HwB) or the ECF national partners for the
- All information, including that provided on local authority fee rates, will be supplied to ECF partners to inform policy development.
- This template is password protected to ensure data integrity and accurate aggregation of collected information. A resubmission may be required if this is breached.

<b>Health and Wellbeing Board:</b>	Coventry
<b>Completed by:</b>	Ewan Dewar
<b>E-mail:</b>	ewan.dewar@coventry.gov.uk
<b>Contact number:</b>	02476972309
<b>Has this report been signed off by (or on behalf of) the HVB at the time of submission?</b>	No, subject to sign-off
<b>If no, please indicate when the report is expected to be signed off:</b>	Mon 04/07/2022
<b>Please indicate who is signing off the report for submission on behalf of the HVB (delegated authority is also accepted):</b>	
<b>Job Title:</b>	Director of Adult Services and Housing
<b>Name:</b>	Peter Fahy

**Checklist**

Complete:

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

turned green you should send the template to [england.bettercarefundteam@nhs.net](mailto:england.bettercarefundteam@nhs.net) saving the file as 'Name HVB' for example 'County Durham HVB'

**Complete**

	<b>Complete:</b>
2. Cover	Yes
3. National Conditions	Yes
4. Metrics	Yes
5. Income and Expenditure actua	Yes
6. Year-End Feedback	Yes
7. ASC fee rates	Yes

[<< Link to the Guidance sheet](#)

**Better Care Fund 2021-22 Year-end Template**

**3. National Conditions**

Selected Health and Wellbeing Board:

Confirmation of Nation Conditions		
National Condition	Confirmation	If the answer is "No" please provide an explanation as to why the condition was not met in 2021-22:
1) A Plan has been agreed for the Health and Wellbeing Board area that includes all mandatory funding and this is included in a pooled fund governed under section 75 of the NHS Act 2006? (This should include engagement with district councils on use of Disabled Facilities Grant in two tier areas)	Yes	
2) Planned contribution to social care from the CCG minimum contribution is agreed in line with the BCF policy?	Yes	
3) Agreement to invest in NHS commissioned out of hospital services?	Yes	
4) Plan for improving outcomes for people being discharged from hospital	Yes	

**Checklist**  
Complete:

Yes
Yes
Yes
Yes

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**4. Metrics**

Selected Health and Wellbeing Board:

National data may like be unavailable at the time of reporting. As such, please utilise data that may only be available system-wide and other local intelligence.

**Challenges and Support** Please describe any challenges faced in meeting the planned target, and please highlight any support that may facilitate or ease the achievements of metric plans

**Achievement:** Please describe any achievements, impact observed or lessons learnt when considering improvements being pursued for the respective metrics

Metric	Definition	For information - Your planned performance as reported in 2021-22 planning				Assessment of progress against the metric plan for	Challenges and any Support Needs	Achievements
<b>Avoidable admissions</b>	Unplanned hospitalisation for chronic ambulatory care sensitive conditions (NHS Outcome Framework indicator 2.3i)				2,382.0	Not on track to meet target	Avoidable admissions data is not available in a timeframe to allow reporting. SUS data review suggests will not be on target	Focus on Urgent Care Response within the Community in place, new services introduced and care hours aligned to support patients to avoid admission. Improving Lives for Older
<b>Length of Stay</b>	Proportion of inpatients resident for: i) 14 days or more ii) 21 days or more	<b>days or more</b>	<b>days or more</b>	<b>days or more</b>	<b>days or more</b>	Not on track to meet target	Levels of Covid have persisted through both Q3/Q4 severely hampering the ability of flowing patients from a hospital setting back home or into a community based	Increased procurement of covid beds to enable discharge to assess, and of dom care, and overall patients in hospital with Covid are now falling within the community and in hospital
		8.3%	7.9%	3.8%	3.4%			
<b>Discharge to normal place of residence</b>	Percentage of people who are discharged from acute hospital to their normal place of residence				96.5%	On track to meet target	NA	Exceeded Target and maintained 2021 levels which exceeded national figures
<b>Res Admissions*</b>	Rate of permanent admissions to residential care per 100,000 population (65+)				673	Not on track to meet target	Increasing hospital admissions and work to support discharge at the earliest opportunity is contributing to a rise in admissions as care home populations start to increase	The improving lives project is underway that will seek to ensure appropriate community pathways are maximised to enable people to live independently for as long as
<b>Reablement</b>	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement / rehabilitation services				82.1%	On track to meet target	NA	This is showing continuing improvement over the last 2 years

Checklist Complete:
Yes

\* In the absense of 2021-22 population estimates (due to the devolution of North Northamptonshire and West Northamptonshire), the denominator for the Residential Admissions metric is based on 2020-21 estimates

Income and Expenditure Actual

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**5. Income and Expenditure actual**

Selected Health and Wellbeing Board:

**Income**

		2021-22	
Disabled Facilities Grant	£4,181,686		
Improved Better Care	£15,323,139		
CCG Minimum Fund	£27,391,358		
<b>Minimum Sub Total</b>		<b>£46,896,183</b>	
		Planned	Actual
CCG Additional Funding	£40,564,448		additional actual CCG funding? Yes £49,191,448
LA Additional Funding	£37,500,236		additional actual LA funding? Yes £37,500,246
<b>Additional Sub Total</b>		<b>£78,064,684</b>	<b>£86,691,694</b>
		Planned 21-	Actual 21-22
<b>Total BCF Pooled</b>	£124,960,867	£133,587,877	

Please provide any comments that may be useful for local context where there is a difference between planned and actual income for 2021-22

Further funds were invested into the BCF to cover system level work on discharge and population health management

**Expenditure**

	2021-22
Plan	£124,960,867

Do you wish to change your actual BCF expenditure?

Actual	£110,750,243
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Please provide any comments that may be useful for local context where there is a difference between the planned and actual expenditure for 2021-22

The continued impact of COVID had a significant impact on our ability to deliver a number of schemes, leading to slippage of projects

**Checklist**  
Complete:

Yes

Yes

Yes

Yes

Yes

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**6. Year-End Feedback**

The purpose of this survey is to provide an opportunity for local areas to consider and give feedback on the impact of the BCF. Covid-19 had a significant impact on services and schemes delivered on the ground which may have changed the context. However, national BCF partners would value and appreciate local area feedback to understand views and reflections of the progress and challenges faced during 2021-22. There is a total of 5 questions. These are set out below.

Selected Health and Wellbeing Board:

**Part 1: Delivery of the Better Care Fund**

Please use the below form to indicate to what extent you agree with the following statements and then detail any further supporting information in the corresponding comment boxes.

Statement:	Response:	Comments: Please detail any further supporting information for each response
1. The overall delivery of the BCF has improved joint working between health and social care in our locality	Agree	Good working relationships between Health and Social Care in Coventry are already well established and continue through the BCF.
2. Our BCF schemes were implemented as planned in 2021-22	Agree	The majority of schemes were progressed however there were still some COVID impacts meaning they were not able to progress at the rate planned. Schemes that did not progress have been slipped into the new year
3. The delivery of our BCF plan in 2021-22 had a positive impact on the integration of health and social care in our locality	Agree	As highlighted above, there has always been good working relationships between health and social care and this year the BCF was identified as the preferred route to further some system wide work

**Part 2: Successes and Challenges**

Please select two Enablers from the SCIE Logic model which you have observed demonstrable success in progressing and two Enablers which you have experienced a relatively greater degree of challenge in progressing.  
Please provide a brief description alongside.

**Checklist**  
Complete:

Yes

Yes

Yes

## Year End Feedback 2

4. Outline two key successes observed toward driving the enablers for integration (expressed in SCIE's logical model) in 2021-22	SCIE Logic Model Enablers, Response category:	Response - Please detail your greatest successes
Success 1	3. Integrated electronic records and sharing across the system with service users	The Coventry and Warwickshire Integrated Care Record project went live at the end of the year, which is gradually bringing together data from 8 health and care organisations to ensure professionals have access to up to date records across the system.
Success 2	2. Strong, system-wide governance and systems leadership	In recognition of the very challenging admission and discharge figures, the system came together and commissioned an independent review to transform the way care is provided to the population of the City. The first stage of the work is now complete, with the second stage of the review well underway.
5. Outline two key challenges observed toward driving the enablers for integration (expressed in SCIE's logical model) in 2021-22	SCIE Logic Model Enablers, Response category:	Response - Please detail your greatest challenges
Challenge 1	6. Good quality and sustainable provider market that can meet demand	The pandemic and competition in the job market has led to significant recruitment issues for a number of care providers. This continues to provide a challenge in sourcing sufficient levels of provision in some areas, which may impact our ability to maximise flow.
Challenge 2	9. Joint commissioning of health and social care	The pandemic led to a number of delays to expected procurement processes which has impacted capacity to consider further joint commissioning opportunities throughout the year.

Yes
Yes
Yes
Yes

### Footnotes:

Question 4 and 5 are should be assigned to one of the following categories:

1. Local contextual factors (e.g. financial health, funding arrangements, demographics, urban vs rural factors)
  2. Strong, system-wide governance and systems leadership
  3. Integrated electronic records and sharing across the system with service users
  4. Empowering users to have choice and control through an asset based approach, shared decision making and co-production
  5. Integrated workforce: joint approach to training and upskilling of workforce
  6. Good quality and sustainable provider market that can meet demand
  7. Joined-up regulatory approach
  8. Pooled or aligned resources
  9. Joint commissioning of health and social care
- Other

## Better Care Fund 2021-22 Year-end Template

### 7. ASC fee rates

Selected Health and Wellbeing Board:

Coventry

The iBCF fee rate collection gives us better and more timely insight into the fee rates paid to external care providers, which is a key part of social care reform.

Given the introduction of the Market Sustainability and Fair Cost of Care Fund in 2022-23, we are exploring where best to collect this data in future, but have chosen to collect 2021-22 data through the iBCF for consistency with previous years.

**These questions cover average fees paid by your local authority (gross of client contributions/user charges) to external care providers for your local authority's eligible clients.** The averages will likely need to be calculated from records of payments paid to social care providers and the number of client weeks they relate to, unless you already have suitable management information.

**We are interested ONLY in the average fees actually received by external care providers for your local authority's eligible supported clients (gross of client contributions/user charges),** reflecting what your local authority is able to afford.

In 2020-21, areas were asked to provide actual average rates (excluding whole market support such as the Infection Control Fund but otherwise; including additional funding to cover cost pressures related to management of the COVID-19 pandemic), as well as a 'counterfactual' rate that would have been paid had the pandemic not occurred. This counterfactual calculation was intended to provide data on the long term costs of providing care to inform policymaking. In 2021-22, areas are only asked to provide the actual rate paid to providers (not the counterfactual), subject to than the exclusions set out below.

**Specifically the averages SHOULD therefore:**

- EXCLUDE/BE NET OF any amounts that you usually include in reported fee rates but are not paid to care providers e.g. your local authority's own staff costs in managing the commissioning of places.
- EXCLUDE/BE NET OF any amounts that are paid from sources other than eligible local authority funding and client contributions/user charges, i.e. you should EXCLUDE third party top-ups, NHS Funded Nursing Care and full cost paying clients.
- EXCLUDE/BE NET OF whole-market COVID-19 support such as Infection Control Fund payments.
- INCLUDE/BE GROSS OF client contributions /user charges.
- INCLUDE fees paid under spot and block contracts, fees paid under a dynamic purchasing system, payments for travel time in home care, any allowances for external provider staff training, fees directly commissioned by your local authority and fees commissioned by your local authority as part of a Managed Personal Budget.
- EXCLUDE care packages which are part funded by Continuing Health Care funding.

If you only have average fees at a more detailed breakdown level than the three service types of home care, 65+ residential and 65+ nursing requested below (e.g. you have the more detailed categories of 65+ residential without dementia, 65+ residential with dementia) **please calculate for each of the three service types an average weighted by the proportion of clients that receive each detailed category:**

1. Take the number of clients receiving the service for each detailed category.
2. Divide the number of clients receiving the service for each detailed category (e.g. age 65+ residential without dementia, age 65+ residential with dementia) by the total number of clients receiving the relevant service (e.g. age 65+ residential).
3. Multiply the resultant proportions from Step 2 by the corresponding fee paid for each detailed category.
4. For each service type, sum the resultant detailed category figures from Step 3.

Please leave any missing data cells as blank e.g. do not attempt to enter '0' or 'N/A'.

	For information - your 2020-21 fee as reported in 2020-21 end of year reporting	Average 2020/21 fee. If you have newer/better data than End of year 2020/21, enter it below and explain why it differs in the comments. Otherwise enter the end of year 2020-21 value	What was your actual average fee rate per actual user for 2021/22?	Implied Uplift: Actual 2021/22 rates compared to 2020/21 rates
<b>1. Please provide the average amount that you paid to external providers for home care, calculated on a consistent basis.</b> (£ per contact hour, following the exclusions as in the instructions above)	£15.81	£15.81	£16.26	2.8%
<b>2. Please provide the average amount that you paid for external provider care homes without nursing for clients aged 65+, calculated on a consistent basis.</b> (£ per client per week, following the exclusions as in the instructions above)	£571.20	£571.20	£581.76	1.8%
<b>3. Please provide the average amount that you paid for external provider care homes with nursing for clients aged 65+, calculated on a consistent basis.</b> (£ per client per week, following the exclusions in the instructions above)	£637.97	£637.97	£689.75	8.1%
<b>4. Please provide additional commentary if your 2020-21 fee is different from that reported in your 2020-21 end of year report. Please do not use more than 250 characters.</b>				

Checklist
Complete: Yes
Yes
Yes
Yes

**Footnotes:**

- \* "." in the column C lookup means that no 2020-21 fee was reported by your council in the 2020-21 EoY report
- \*\* For column F, please calculate your fee rate as the expenditure during the year divided by the number of actual client weeks during the year. This will pick up any support that you have provided in terms of occupancy guarantees. (Occupancy guarantees should result in a higher rate per actual user.)
- \*\*\* Both North Northamptonshire & West Northamptonshire will pull the same last year figures as reported by the former Northamptonshire County Council.